

## Guide to fill in your application on the *Etudes en France* platform

Congratulations!

You have been accepted to a Master's programme at Paris-Saclay University. We are looking forward to welcoming you in one of our programmes.

Your country falls under the "[Etudes en France](#)" (Studying in France) procedure therefore you must finalise your procedure on the *Etudes en France* platform. This will only take a few minutes.

### Step 1:

- Create your account on the [Etudes en France platform](#).
- Then, login and select "*Start application for Student Visa at Campus France*".

### Step 2:

- Select "*I am already accepted (pre-consular)*"



### Step 4:

Click on "*An acceptance letter received out of the Etudes en France platform*" and click on the

Add :

- An acceptance letter for an exchange program with a french institution
- An acceptance letter received out of the Etudes en France platform



### Step 5:

- Start filling in your information:

- 1) I select the case that concerns me
- 2) I describe my program  
**Be careful:** Your Master's degree might not be on the platform, so you need to click on "*I did not find my program*" and manually fill in the information for your program.  
Year of entry : select Year 1 if you are admitted in M1 and Year 2 if you are admitted in M2.  
**Type of diploma :** select "*Master indifférencié (recherche et professionnel)*" (Undifferentiated master (research and professional)).
- 3) **Select my hosting institution:** Look for Université Paris-Saclay in the catalogue and select your school or faculty attached to the university.
- 4) **I specify the dates of my stay in France:** if the dates of your programme are not clearly specified, select : *Starting date: 01/09/2024 and Ending date: 31/08/2025*
- 5) I write my motivation letter for this project: you can summarise here what you wrote in your *Letter of Motivation*
- 6) I add a document: you have to upload your Acceptance Letter and name it "*Official unconditional admission letter*"

### Step 6:

#### Study project

Your study project will be saved once everything is completed and you can go back to it if you want to modify it.

My main study project

Acceptance letter received out of the Etudes en France platform

(Qualifying course)

M1 Artificial Intelligence (année 1)

Université Paris-Saclay, IUT d'Orsay, Université Paris Saclay - Site de Orsay

From 01/09/2024 to 31/08/2025 **Complete**



Modify

Delete

Attachments (1)

### Step 7:

- Complete step "1.2 – I enter my personal data"

- 1) Upload your updated CV
- 2) Complete your educational path
- 3) Enter the details of any French tests or exams you have completed that are listed on the platform
- 4) Specify your French level
- 5) List any previous stays in France
- 6) Specify your English level

### Step 8:

- Complete step "1.3 – I send my file: I verify if all is completed and I confirm my choice"  
Check thoroughly all your information to ensure everything is completed.
- After reviewing your file and checking that you filled all the necessary information, click on "*I reviewed and certify that the information provided in this application is accurate*"
- Once you are certain that everything is in order, click on "*I confirm my final choice to Campus France*"

### Step 9:

- After submitting your request, you will have to wait for Campus France to verify your file.
- You will be able to track the progress and validation of your request under tab "*Campus France verifies my file*" once your file has been sent.
- Please make sure to check regularly for any updates from Campus France about your request.



### **2 - Campus France verifies my file**

**Once your file has been sent, come back here to follow the its progress and the validation by Campus France.**